

DSC East Khasi Hills, Shillong.

GUIDE ON APPLYING ONLINE & PAYMENT DETAILS

1. Candidates may apply and submit their applications through Online mode by clicking on the “DSC Online Application” icon appearing in the District official website <http://eastkhasihills.gov.in>
2. For candidates applying for the first time through **Online mode**, a one - time registration process is required to enable them to apply against the advertised vacancies/posts. REGISTER by clicking [Click Here To Register](#) on the LOGIN Page, complete the Registration process.
3. Candidates who have already registered with the portal may login as follows
 - Select OFFICE: District Selection Committee(East Khasi Hills District)
 - Type your Registered Email ID
 - Type your Password:
 - Click Login

In case you forget your User Name or Password,
Click either | [Forgot User Id](#) | or | [Forgot Password](#) |

Login

* This field is required

Office * -

Registered Email Id *

Password *

Login

|Forgot User Id| |Forgot Password|

4. On successful Login, A Home Page appear

[Home](#) [Online Applications](#) [My Applications](#) [Account Settings](#)

5. Click [Online Applications](#)
6. List of Post advertised appear on this page.
7. Click the Check Box against the Post you are applying eg. Grade IV,
There may be more than One post
8. Click **Apply Selected Post(s)**
9. New Page will appear

Payment Gateway

Select Payment Gateway * :

Captcha

P R e s b

Pay

10. Select Payment Gateway : **GRAS**

11. Fill the Captcha, click **Pay**

Payment For : **District Selection Committee (DSC)**

Payment Mode e-Payment (Internet Banking including SBI Debit Card) Payment Across Bank Counter (Cash/Cheque)

Scheme _____

Tin No. _____

Dealer Name _____

Department ID _____

Challan Amount ₹ _____

Receipt Financial Year **2018-2019**

Payment Period **One Time**

Select Bank *

Proceed for Payment **Cancel**

Available Banks in GRAS _____

Modes of Payment e-Payment Payment Across Bank Counter

12. In the Meghalaya e-Payment Page, Choose either of the following Payment Mode :-

- e-Payment(Internet Banking including SBI Debit Card) or
- Payment across Bank Counter (Cash/Cheque)

Select Bank, **Proceed for Payment**

13. Select e-Payment, for payment by **Internet Banking including SBI Debit Card**.

14. **OR** Select Payment across Bank Counter, for **Cash payment**. A pre filled **e-Challan** is generated. Print the same & deposit the Cash along with commission in any SBI Branch.

15. Candidates are advised to keep the Receipt/Counter foil of the payment made, for future reference.

16. For any query, Candidates may email to dsceastkhasihills@gmail.com , for any genuine problem.
